

Applications Due: Wednesday, September 12, 2007

**University of Alaska Anchorage
Center for Community Engagement & Learning**

**Special Faculty
Request for Proposals for
Community-based Research and Public Policy
2007-2008**

UAA's Center for Community Engagement & Learning announces a special **request for proposals** to UAA faculty to

- redesign a regular academic course incorporating community-based research or creativity activities. Course proposals describe civic engagement projects, classroom reflections, and community partner-student reciprocity.

or

- conduct civically engaged, community-based research & creative activity. These projects include any scholarly or professional partnerships with community organizations that incorporate civic engagement, student assistantships, and community reciprocity into research or creative activities.

This announcement is to invite UAA faculty to apply and to provide information about the application process. This special opportunity is part of UAA's participation in Princeton University's National Community-based Research Network Initiative.

Applications are open to full-time UAA faculty who completed the Faculty Intensive on Community-based Research and Public Policy in August 2007. The only other requirement for eligibility for a minigrant award is either (a) offering a regular academic course incorporating community-based research and public policy or (b) conducting civically engaged, community-based research and creative activity from August 2007 through June 2008.

Procedures and Criteria for Allocating Minigrant Funds

Size and Nature of Awards. The Center for Community Engagement & Learning anticipates awarding approximately \$30,000 in minigrant awards to be used to support community-based learning and research in any discipline.

Full-time faculty may apply for \$2,000 awards for individual courses or research/creative projects. Awards may be used to defray costs associated with community-based teaching or research/creative activities, such as faculty

stipend, community partner honorarium, student research/liaison assistance, books, supplies, or travel to conferences (however, no more than \$300 may be devoted to airfare). Neither stipends nor tuition waivers may be offered to students enrolled in community-based learning courses. However, student assistantships – whether graduate or undergraduate – are required for research awards, and student research assistantship stipends may be offered. Also note CCE&L's Community Service-learning Advocates tuition waivers as a separate application for student support to faculty-led projects.

Criteria for Ranking of Awards. For community-based learning in courses awards, the Minigrant Selection Committee will review and rank proposals according to several questions. To what extent does the proposal:

1. have clear goals based on community need;
2. identify the issue's significance and potential for common good;
3. show adequate preparation in terms of knowledge, skills, and partnering;
4. use appropriate methods using disciplinary and nationally acceptable frameworks;
5. propose effective presentation of outcomes and processes to appropriate community and academic audiences; and
6. include a budget that is a reasonable use of funds?

Application Procedures

Applicants must provide (a) **cover page** (templates attached), (b) a **description** of the community-based course or research proposed using the criteria above as subtitles, (c) a **budget narrative** for the requested funds. It is strongly recommended that each applicant provide a **letter of support** from a community partner. Please send electronic copies of the application material to the Center for Community Engagement & Learning, email: engage@uaa.alaska.edu. Applications must be received by September 12, 2007.

In addition to an emailed minigrant proposal, send by September 19, 2007, one paper copy of your proposal plus cover page with original signatures of your department chair, dean, or director. Send one complete paper copy to: Center for Community Engagement & Learning, Administration Building, Suite 148, University of Alaska Anchorage, 3211 Providence Drive, Anchorage, AK 99508; Fax (907) 786-4966.

Reporting and Reimbursement Procedures

All recipients of community-based faculty awards are informed that their awards are made possible by UAA's Center for Community Engagement & Learning and Princeton University's National Community-based Research Network funded by the Corporation for National and Community Service Learn-and-Serve America grant. Your department and you are responsible for expenditures from your research account and meeting all funding requirements. You will be asked to acknowledge this support in any papers or publications derived from the activities supported by this award.

Faculty who apply for course awards must agree to offer their course during 2007-08 and at least one additional time in the future; to participate in the faculty study group on community-based research and creative activity; to implement classroom assessments; and to share their revised course syllabus, learning goals, pedagogical innovations, and assessment results with UAA's Center for Community Engagement & Learning and the National Community-based Research Network.

Faculty who apply for research awards must agree to conduct their research and creative activity during 2007-08 through early Summer 2008; to participate in the faculty study group on community-based research and creative activity; and to share their results, outcomes with community partnerships, and evaluative assessments in special forums and venues at UAA and with the National Community-based Research Network.

Recipients of support will be required to submit a final report, highlighting the importance and benefits derived through this support, as well as documentation of budget expenditures.